

June 14, 2022

KEC  
M/H

The Dallas County Board of Supervisors met in regular session pursuant to board rules with Chairman Mark Hanson, Supervisor Brad Golightly and Supervisor Kim Chapman present. Others present: Chuck Sinnard – DC Attorney, Rob Tietz – Operations Director, Leslie Cox – Human Resources, Todd Noah – IS Director, Melinda Harney – Administrative Coordinator, Julia Helm – DC Auditor, Al Miller - DC Engineer, Andy Case – Asst Engineer, Mary Cline – Auditor’s Office, Summer Portzen – Treasurer’s Office, Ron Herring – Facilities, Jerry Purdy – Farnsworth Group, ReNae Arnold, & Dustin Teays– Raccoon Valley Radio.

**Item 1:** Call to Order - Chairman Hanson called the meeting to order at 9:01 a.m.

**Item 2:** Approve Agenda - Motion by Chapman and seconded by Golightly to approve the agenda as presented. All ayes. Motion carried

**Item 3:** Pledge of Allegiance

**Item 4:** Open Forum – Jerry Purdy updated board that the facilities study for a potential administration building is complete. They have finished interviews with all the entities that would be housed in a building to determine space needs. Hanson asked if archival needs have been addressed.

Chairman Hanson presented several pieces of art work that have been donated to the county. He suggested that the Terrace Hill pieces either be displayed on the 2<sup>nd</sup> floor of the courthouse or should we ask if the Governor’s office would like to display them for a time. This will be a future Agenda item.

**Item 5:** Consent Agenda

- A) Expense Claims Paid on 6-10-22
- B) Manure Management Reports  
Peters Pig Farm #1, Washington Twp  
Bob Keller, Des Moines Twp

Motion by Golightly and seconded by Chapman to approve the consent agenda. All ayes. Motion carried.

**Item 6:** Disc/Action Re: Supervisors Minutes from 06-07-2022

Motion by Chapman and seconded by Golightly to approve the 06-07-2022 minutes as presented. All ayes. Motion carried.

**Item 7:** Disc/Action Re: Payroll Change Notices

Leslie Cox presented the following payroll change notices:

Assessor – Promotion of Kelsey Straub from Assessment Administrator at \$2470.20 bi-weekly to Chief Deputy Assessor at \$4,451.20 bi-weekly effective June 21, 2022.

Request to fill open Assessment Administrator position at \$55,376.46-\$61,125.25.

Promotion of Bishwas Bhattarai from Appraiser II at \$2727.20 bi-weekly to Deputy Assessor at \$4376.80 bi-weekly effective July 5, 2022.

Promotion of Logan Perleth from Appraiser I to Appraiser II at \$31.49/hr effective July 5, 2022.

Request to fill open Appraiser I position at \$28.53 - \$31.49/hr.

Chairman Hanson was unhappy that the Assessor’s Conference Board meeting was on the same night as caucuses and wasn’t changed, so he was unable to attend the Conference Board Meeting. He and Supervisor Chapman stated they were not in favor of the salary increases in the budget. Hanson suggested that perhaps they needed to try to meet with the Conference Board.

No action taken on the Assessor’s Office receive and file request.

Community Services – Request to fill open Child & Adolescent Program Navigator at \$27.15 - \$29.97; position replaced Data Processor position approved for FY23 budget.

Sheriff -July 1, 2022 pay increases

Name	2022	2023
Behnken, Brent W	\$ 41.53	\$ 43.41
Bowers, Ryan W	\$ 44.72	\$ 46.74
Dirksen, Raymond L	\$ 41.53	\$ 43.41
Howard, Adam N	\$ 32.44	\$ 33.90
Infante, Adam M	\$ 4,542.40	\$ 4,906.40
Johansen, Jill E	\$ 30.88	\$ 32.27
Larson, Jeffrey D	\$ 41.53	\$ 43.41
Leonard, Chad W	\$ 5,324.20	\$ 5,750.10
Maxwell, Bret A	\$ 4,148.80	\$ 4,336.00
McClannahan, Terry L	\$ 3,667.20	\$ 3,832.00

Petersen, Nicholaus R	\$ 41.53	\$ 43.91
Peterson, Thomas G	\$ 4,542.40	\$ 4,906.40
Randall, Kimberly J	\$ 32.44	\$ 34.40
Renshaw-Roll, Heather	\$ 3,009.60	\$ 3,145.60
Roll, Max C	\$ 41.53	\$ 43.91
Rollings, Shannon L	\$ 3,490.40	\$ 3,648.00
Sandquist, Michael J	\$ 32.44	\$ 34.40
Smith, Holly N	\$ 30.88	\$ 32.77
Barron, Angela	\$ 22.30	\$ 28.02
Bever, Brandi	\$ 20.48	\$ 25.33
Bittok, Leonida C	\$ 25.38	\$ 30.09
Bjoin, Brandon	\$ 30.24	\$ 33.20
Boles, Michelle	\$ 23.27	\$ 29.18
Braunschweig, Cody	\$ 23.27	\$ 29.18
Buck, Shane	\$ 27.75	\$ 30.13
Carmichael, Cassady	\$ 22.74	\$ 23.94
Cerwinske, Joseph E	\$ 24.09	\$ 25.83
Chumbley, Jesse D	\$ 24.28	\$ 29.99
Clemsen, Garnner B	\$ 34.41	\$ 37.09
Coffin, Bob J	\$ 29.01	\$ 30.89
Colton, Toney	\$ 30.24	\$ 32.70
Graham, Noah	\$ 21.37	\$ 26.40
Harrison, Jamie L	\$ 29.01	\$ 30.39
Hawk, Taylor M	\$ 36.03	\$ 38.66
Health, Nathan	\$ 28.97	\$ 31.89
Hinton, Kaylynn	\$ 22.30	\$ 28.02
Horak, Christopher W	\$ 25.38	\$ 29.99
Hurley, Drew S	\$ 34.41	\$ 37.59
Irwin, Tamara J	\$ 23.32	\$ 25.67
Jacobs, Adam J	\$ 36.13	\$ 38.76
Kendall, Fabienne D	\$ 21.37	\$ 26.90
Keubler, Aleasha M	\$ 25.38	\$ 29.99
Kuntz, Ashley D	\$ 28.71	\$ 30.19
Lombard, Brian	\$ 24.09	\$ 25.83
Lovan, Andrew T	\$ 34.41	\$ 37.09
Lovell, Jessica J	\$ 25.28	\$ 29.89
Maffin, Susan R	\$ 21.56	\$ 23.76
Marchant, Monte	\$ 24.28	\$ 29.89
Massure, Rebecca L	\$ 23.52	\$ 25.77
McKibben, Heidi L	\$ 25.38	\$ 30.09
Merwald, Nicholas D	\$ 30.24	\$ 33.30
Moser, Rebecca A	\$ 21.56	\$ 23.76
Murano, Trevor N	\$ 23.27	\$ 29.18
Murphy, Ryon S	\$ 27.34	\$ 29.18
Myers, Austin J	\$ 33.16	\$ 36.20
Newby, Kelsie	\$ 26.21	\$ 28.02
O'Banion, Daniel P	\$ 23.27	\$ 28.68
O'Halloran, James	\$ 30.24	\$ 33.30
Richards, Deavon T	\$ 32.96	\$ 36.00
Ruiz Gaytan, Carla Y	\$ 25.13	\$ 26.90
Ruth, Zachary W	\$ 23.27	\$ 29.18
Schettler, Leah M	\$ 24.28	\$ 30.39
Schettler, Rodney	\$ 31.67	\$ 34.17
Schnirring, Bradley E	\$ 25.28	\$ 30.39
Seim, Andrew C	\$ 22.30	\$ 28.02
Smith, Brittany N	\$ 28.97	\$ 31.89
Steenhoek, Alicia A	\$ 28.71	\$ 30.69
Stump, Owen M	\$ 25.28	\$ 29.89
Svoboda, Skler J	\$ 23.27	\$ 29.18
Swanson, Katelynn A	\$ 26.21	\$ 27.52
Thomas, Kaylie	\$ 24.09	\$ 25.83
Toney, Colton	\$ 30.24	\$ 33.20

Torres, Mariela Lepe	\$	24.28	\$	30.49
Townsell, Jalen	\$	30.24	\$	33.20
Vandemark, Rebecca	\$	26.58	\$	29.43
VanderLeest, Neal A	\$	36.23	\$	38.86
Westberg, Wyatt C	\$	31.57	\$	34.07
Whitney, Greg H	\$	36.03	\$	38.66
Wright, Terry	\$	31.67	\$	34.17

Motion by Golightly and seconded by Chapman to receive and file the payroll change from Community Services as submitted. All ayes. Motion carried.

Motion by Golightly and seconded by Chapman to approve the Sheriff's Office payroll changes as submitted. All ayes. Motion carried.

**Item 8: Disc/Action Re: Treasurer's Office**

**A) Resolution 2022-0065 Abate Real Estate Taxes**

Motion by Chapman and seconded by Golightly to approve Resolution 2022-0065. All ayes. Motion carried.

**RESOLUTION 2022-0065**

**WHEREAS**, Iowa code Section 445.63 provides for the abatement of taxes: "When taxes are owing against parcels owned or claimed by a municipal or political subdivision of the state of Iowa, or a city or county agency, the county treasurer shall give notice to the appropriate governing body which shall pay the total amount due.

If the governing body fails to pay the total amount due, the Board of Supervisors shall abate the total amount due."

**WHEREAS**, the City of Linden owns the following parcel of land:

1. Parcel #0919211006

**WHEREAS**, the City Linden is respectfully requesting that all taxes be abated..."

**THEREFORE, LET IT BE RESOLVED** that the Dallas County Board of Supervisors hereby abates all taxes and penalties owing on the aforementioned parcel in the amount of \$1,114.87.

<b>AYE</b>	<b>NAY</b>
Mark A. Hanson, Chairman	
Kim Chapman, Member	
Brad Golightly, Member	

Dated this 14th day of June 2022  
ATTEST: Julia Helm, Dallas County Auditor

**B) Resolution 2022-0064 Abate Mobile Homes Taxes**

Motion by Chapman and seconded by Golightly approve Resolution 2022-0064. All ayes. Motion carried.

**RESOLUTION 2022-0064**

**WHEREAS**, Iowa Code Section 435.25 provides that taxes should be abated upon mobile homes removed from the County, or when it is administratively impractical to pursue tax collection; and

**WHEREAS**, the mobile homes listed comes within such terms of said Iowa Code section.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DALLAS COUNTY, IOWA** that

All taxes, regular and special, penalties, interests and costs for the attached listed mobile homes be and are hereby abated.

(Attachment-filed in Supervisors office)

Owner	Lot#	VIN#	Taxes	Int&Fees	Total
Ronald J Brown	6	09A1815500000000	\$388	\$72	\$460
					<b>Grand Total: \$460.00</b>
<b>AYE</b>	<b>NAY</b>				

Mark A. Hanson, Chairman  
Kim Chapman, Member  
Brad Golightly, Member

Dated this 14th day of June 2022  
ATTEST: Julia Helm, Dallas County Auditor

C) Resolution 2022-003 (Amended) Official Depositories  
Motion by Golightly and seconded by Chapman to approve Resolution 2022-003 (Amended). All ayes. Motion carried.

**RESOLUTION 2022-003 (Amended)**

**BE AND IT IS HEREBY RESOLVED** by the Dallas County Board of Supervisors to designate the following named Financial Institutions to the depositories of the Dallas County funds for the year 2021 in the amounts not to exceed the amount named opposite each of said designated depositories and the following named Officials are hereby authorized to deposit the County Funds in the amount not to exceed in the aggregate, the amounts named for said Financial Institutions as follows, to-wit:

<u>NAME OF DEPOSITORY</u>	<u>LOCATION</u>	<u>MAXIMUM DEPOSIT</u>
<b>RECORDER</b>		
Central Bank	Waukee	\$400,000.00
<b>SHERIFF</b>		
Wells Fargo Bank	Adel	\$1,500,000.00
Raccoon Valley Bank	Adel	\$1,500,000.00
<b>TREASURER</b>		
Wells Fargo Bank	Adel	\$5,000,000.00
Raccoon Valley Bank	Perry /Adel	\$25,000,000.00
West Bank	Waukee	\$10,000,000.00
Peoples Trust & Savings Bank	Adel	\$25,000,000.00
IPAIT	Des Moines	\$50,000,000.00
Wells Fargo Brokerage Service	Adel	\$5,000,000.00
Lincoln Savings Bank	Adel	\$150,000,000.00
Peaks	Lakewood, CO	\$20,000,000.00
Wells Fargo Securities	Chicago, IL	\$10,000,000.00
Central Bank	Waukee	\$50,000,000.00
PiperJaffray	Des Moines	\$10,000,000.00
Luana Savings Bank	Waukee	\$10,000,000.00
MidWestOne Bank	West Des Moines	\$5,000,000.00
Farmers State Bank	West Des Moines	\$5,000,000.00
Security National Bank	West Des Moines	\$50,000,000.00
Iowa Trust Department	West Des Moines	\$150,000,000.00
J.P. Morgan Chase Bank	West Des Moines	\$5,000,000.00

<b>AYE</b>	<b>NAY</b>
Mark A. Hanson, Chairman	
Kim Chapman, Member	
Brad Golightly, Member	

Dated this 14th day of June 2022  
ATTEST: Julia Helm, Dallas County Auditor

**Item 9:** Disc/Action Re: Law Enforcement Center Irrigation System Quote  
Ron sent requests to at least 7 companies, only received one quote back – from T&T Sprinkler Services, who currently services the Courthouse.

Golightly ask what were the exclusions that the proposal entails; plumbing and electrical installation to the system are excluded. A proposal from Cook Plumbing Co. for this work was given with the quote. The total for all would be \$23,345.  
No action taken today.

Chairman Hanson left the meeting at 10:00 am.

**Item 10: Disc/Action Re: Roads Update**  
Patching on Woodward-Bouton road will begin next week  
43 miles of reshaping/resurfacing completed as of June 13<sup>th</sup>.  
The NW portion of the county received over 7 inches of rain last week, so water covered many roads. They are monitoring those roads for repairs.  
P58 culvert needed replacement; an overlay on Fairground Rd., an overlay project planned for Prospect to be started around Jun 23. The 250<sup>th</sup> St. bridge east of R30 is done and should be wrapping up the contract portion of it in the next week. Contractors are planning to start July 5<sup>th</sup> on the 170<sup>th</sup> & Pioneer bridge.  
Ute south of the interstate – our crews plan to do some concrete patching on Monday and hope to be done in a week. Rehabilitation project is planned with the city of Waukee for Ute from I-80 south to the railroad tracks; Old Hwy 6 and F90 near Van Meter are on the 5-year construction plan.

**Item 11: Disc/Action Re: Auditor Elections**  
A) Resolution 2022-0063 Canvass Primary Election  
Motion by Chapman and seconded by Golightly to approve Resolution 2022-0063.  
All ayes. Motion carried.

**RESOLUTION 2022-0063**

**WHEREAS**, the 2022 Primary Election was held on Tuesday, June 7, 2022, and,

**WHEREAS**, the official canvass of the results of the June 7, 2022 Primary Election by the Dallas County Board of Supervisors was scheduled for on June 14, 2022; and,

**WHEREAS**, the Board has publicly and duly met and opened the tally lists from the 2022 Primary Election precincts and,

**WHEREAS**, the Board has corrected any and all obvious clerical errors as recorded in the minutes of the canvass,

Pursuant to Iowa Code Section 50.22, the commissioner of elections reported that there were 4 provisional ballots rejected and not counted and 3 provisional ballots accepted and counted.

**NOW, THEREFORE**, the Board of Supervisors hereby certifies and declares the final results of the election in the official abstract of the election.

Resolution adopted this 14th day of June, 2022 with the vote thereon being as follows:

**AYE**  
Mark A. Hanson, Chairman  
Kim Chapman, Member  
Brad Golightly, Member

**NAY**

Dated this 14th day of June 2022  
ATTEST: Julia Helm, Dallas County Auditor

**NOMINEE LIST**

**Dallas County Supervisor-District 1**  
Brad Golightly                      Republican  
None                                      Democrat

**Dallas County Treasurer**  
Mitch Hambleton                      Republican  
None                                      Democratic

**Dallas County Attorney**  
Chuck Sinnard                      Republican  
None                                      Democrat

**Dallas County Supervisor-District 3**  
Kim Chapman                      Republican  
None                                      Democrat

**Dallas County Recorder**  
ReNae Arnold                      Republican  
Benjamin Litton                      Democrat

B) Receive Post Election Audit Certificate

Motion by Golightly and seconded by Chapman to receive and file the Post-Election Audit Certificate.  
All ayes. Motion carried.

**Item 12:** Disc/Action Re: Possible Closed Session Pursuant to Iowa Code (21.5J) to discuss purchase of particular real estate

Motion by Chapman and seconded by Golightly to go into a closed session pursuant to Iowa Code (21.5J) to discuss purchase of particular real estate.

Roll Call  
Mark Hanson – Yes  
Kim Chapman – Yes  
Brad Golightly – Yes  
Motion carried.

Motion by Chapman and seconded by Golightly to go out of a closed session pursuant to Iowa Code (21.5J) to discuss purchase of particular real estate

Roll Call  
Mark Hanson – Yes  
Kim Chapman – Yes  
Brad Golightly – Yes  
Motion carried.

**Item 13:** Other Business  
Supervisor Chapman is meeting with property owners who live near a recently re-zoned property to discuss their concerns.

**Item 14:** Motion to Adjourn

Motion by Golightly and seconded by Chapman to adjourn the meeting at 12:31 p.m. All ayes. Motion carried.

\_\_\_\_\_  
Julia Helm, Dallas County Auditor

\_\_\_\_\_  
Mark A. Hanson, Chairman